South East & Central CLD Workforce Development Consortium

21 June 2017

**South East & Central CLD Workforce Development Consortium Action Plan 2017-18**

**Aims**

* Jointly plan and deliver together to provide creative, cost effective learning and upskilling for CLD sector
* Use workforce development evidence and data from local authorities and third sector and as identified through CLD plans to shape future learning opportunities
* Provide learning and development opportunities in a range of contexts
* Develop and support networking opportunities and resource sharing for CLD sector
* Develop and support the sharing of CPD opportunities
* Strengthen the consortium steering group by identify internal strengths and skills, having administrative and financial systems in place
* Continue to encourage representation on steering group by engaging with partners from 3rd Sector, Health, Police, Colleges and Universities.
* Continue to promote the work of the Consortium at a national level e.g. CLDMS, Education Scotland

**National Performance Framework**

* Improved life chances for people of all ages, through learning, personal development and active citizenship
* Stronger, more resilient, supportive, influential and inclusive communities

**Key Achievements 2015-16**

* Community Activist pack completed 2015, available on i-develop with recording system
* Passing the Power to People and Communities a community learning and development conversation September 2015 Edinburgh. Report available on i-develop.
* Follow up session Communities Empowered – Making it Real Skills Seminar with Steve Skinner held June 2016 at Camelon Community Centre. Report available on i-develop
* Developed consortium group space on i-develop in 2016
* Ensuring Consortium representation at National Networking meetings
* In conjunction with Education Scotland offered the new self evaluation framework HGILDIOC workshops at Linlithgow and Musselburgh in May and August 2016
* First networking event held in September 2016 at South Bridge Resource Centre, Edinburgh with the aim of providing an informal forum for reflective practice and the opportunity to network with colleagues across boundaries
* Second networking event held in March 2017 at the Business Centre, City of Edinburgh Chambers. The aims were to highlight the work of the SE & C consortium, encourage use of i- develop, promote membership of the CLD Standards Council and Learner Voice. To increase practitioner knowledge and understanding through adult learning themed workshops and to provide networking opportunities for practitioners.
* This second networking event was part of a series of events funded from CLDSC Secure, Strengthen and Grow Fund. This funding supported the Consortium to deliver professional learning opportunities for CLD practitioners. Events took place throughout the early part of 2017 in Falkirk, Midlothian, Clackmannanshire and City of Edinburgh.

**Priorities 2017-18**

1. Jointly plan and deliver learning and upskilling opportunities for CLD Sector
2. Maintain and develop an online platform
3. Continue to promote the consortium at a national level
4. Strengthen consortium steering group and organisational practices, ensure representation from all LA areas
5. Promote and encourage creative use of the Community Activist pack
6. Continue to work in partnership with Education Scotland, CLDSC and CLDMS
7. Identify opportunities or author training opportunities to highlight CLD Sector priorities

**Priority 1**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The difference we want to make | | Why this is important in this area | | |
| To jointly plan and deliver learning and upskilling opportunities for CLD Sector | | The steering group have identified the need to continue to build on CPD opportunities for CLD Sector | | |
| Action needed:   * Identify event theme * Themed practice sharing events | Timescales:  2017-18 | Lead;  Consortium reps | Resources required:  Budget / time | Key milestones/ indicators of success:   * Number of events * Attendance * Participation feedback * Reports |

**Priority 2**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The difference we want to make | | Why this is important in this area | | |
| To work in partnership with national organisations to inform about recent Scottish Government directives. To reach a wider audience and through joint initiatives create a forum for dialogue and feedback | | To keep abreast of key changes that impact on CLD practitioners and share this with the CLD Sector | | |
| Action needed:  Discussion with Education Scotland, CLDSC and / or CLDMS about possible future joint training linked to key priorities for the CLD Sector e.g. Education Governance | Timescales:  2017-18 | Lead: | Resources required:  Staff time/ funding for training | Key milestones/ indicators of success:   * CLD sector informed of changes * Raised awareness of content and application |

**Priority 3**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The difference we want to make | | Why this is important in this area | | |
| Strengthen consortium by:   * Ensuring representation from all LA, where possible identify 2nd representative * Identifying internal strengths and capacity * Administrative and financial systems in place * Overview of activities across the consortium. * Sharing of responsibilities and tasks * Explore possibility of applying for CLDSC Mark | | * Make effective use of the steering group skills * Have organisational strength and capacity * Effective use of finances and resources * Increase understanding of the CLD Sector activities * Increased information sharing, knowledge and skills | | |
| Action needed;   * Administrative and financial systems * Finances are a standing item on Consortium steering group agenda | Timescales:  2017-18 | Lead:  Everyone | Resources required:  Staff time/ admin support | Key milestones/ indicators of success:   * Fit for purpose systems in place * Steering group minutes * Bank account |

**Priority 4**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The difference we want to make | | Why this is important in this area | | |
| Continue to promote the consortium at a national level | | Consortium to raise its profile, highlight its role and sharing of best practice. | | |
| Action needed:   * Develop links with National Organisations and Workforce Development Consortia i.e. CLDMS and Education Scotland * Agree reporting process * Agree design of promotional materials | Timescales:  2017-18 | Lead:  Karen  Diann Derek (Education Scotland) | Resources required:  Staff time | Key milestones/ indicators of success:   * Consortium raises profile * Shares best practice * Fosters closer working relationships. * Promotional materials |

**Priority 5**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The difference we want to make | | Why this is important in this area | | |
| Continue to promote and encourage use of the CA pack | | To continue to raise awareness of the pack, share with partners and measure impact | | |
| Action needed:   * Promote creative uses of the CA pack * Encourage use of the i-develop reporting system * Review CA pack uptake | Timescales:  2017-18 | Lead:  Everyone | Resources required:  Staff time | Key milestones/ indicators of success:   * Reported increase in uptake of the pack |

**Priority 6**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The difference we want to make | | Why this is important in this area | | |
| Maintain and develop an online platform to improve communication with members and share best practice | | Consortium has an online presence to promote and host its resources/ reports, raise its profile and identity to members | | |
| Action needed:   * Each Consortium representative promotes i-develop in own LA area * Continue to develop options on i-develop and continued links with CLDSC | Timescales:  2018 | Lead:  Vicky  Derek | Resources required;  Staff time | Key milestones/ indicators of success:   * Information hosted and posted * Increase numbers of members accessing site ( Derek to provide baseline figs) |