WEST CLD ALLIANCE - Action Note

Thursday 12th March 2020

Room 6.1, Mitchell Library, Glasgow, 2pm – 4pm

1. Welcome

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| Attending | Apologies |
| Andrea McMillan - Glasgow Life  Dominique Carlisle-Kitz - East Renfrewshire  Fiona Taylor - Renfrewshire  Frank Thomson – South Lanarkshire  Isobel Sinclair – Renfrewshire  Jennifer Nicol – East Renfrewshire  John Galt - Education Scotland  David Young - North Lanarkshire | Lorraine MacLeod – West Dunbartonshire  Fiona Wilson – East Dunbartonshire  Dorothy Macphee – Renfrewshire  Hazel Lindsay – West Dunbartonshire  Hugh Scott – Inverclyde  Robert Hynd – South Lanarkshire  Andy Robinson – Glasgow Life |

**Action**: *Agreed to return to a rotating chair in Kirsty’s absence. Each authority will take a turn to host and chair.*

1. CLD Standards Council - Reporting on previous training

We are required to complete 2018/19 and 2019/20 reports for the CLD Standards Council. We do not have a complete record of the workforce development activities. Reviewed financial arrangements in the light of Chairperson’s absence and agreed that it would be better for another authority with at least two members to hold the finance in the future. Both Renfrewshire and South Lanarkshire can fulfil this function. Glasgow can offer some administrative support to put out communications and bookings. Where training is taking place in an authority, they will be responsible for booking venues. Agreed that internal training opportunities for CLD staff can be shared where there is capacity to do so. John reminded everyone that there is a STEM funding workshop being on 23rd March at Robertson House. This is to be included in the calendar for reporting.

**Action**: *Andrea to circulate calendar and all to check and respond if staff went.*

*Andrea and Dominque will meet to pull CLD Standards report together and confirm what monies are available.*

1. priorities for next year - 2020/2021 training;

Generated a list of potential priorities and agreed that these should be circulated to the whole group for comment/addition and prioritisation. South Lanarkshire had agreed to host a STEM session in the 19/20 calendar and will now deliver this in 2020/2021. Better use could be made of i-develop to circulate the calendar.

***Action****: Andrea to create a list of workforce options for comment.*

*Frank to confirm date and venue for STEM session (Andrea will send template)*

1. CLD Standards Council Membership

Noted current CLD Standards council memberships by local authority. Re-registration is now open.

***Action****: All to check membership numbers and encourage staff to sign up as appropriate.*

1. Current Practice and Issues (Members asked to bring issues for peer feedback/mutual support)

Instead of spending time at the meetings discussing practice issues, it was agreed that the group should generate its own list of priorities and set time aside as part of the workforce development calendar. Education Scotland should be a standing agenda item.

1. CLD Standards Council/Regional Networks

Short discussion re the different meetings and networks that are in place at the moment. Most members know that in addition to the CLD Managers Scotland group, CLD feeds into the West Partnership Regional Improvement Collaborative – under the Families & Communities Workstream. Robert Hynd is the representative for the West and regularly meets with the West Authorities to facilitate this. This has meant some overlap with the original West CLD Alliance group, although the focus has been on workforce needs. Agreed that the West CLD Alliance group should continue to focus on workforce development and organising a calendar of training across the West. Suggested that the group should change its name to West CLD Workforce group – to be discussed/agreed at a future meeting.

1. AOCB

No other outstanding business.

**Workforce Priorities List**

STEM

Digital resources to deliver CLD

Digital skills development for staff

Social Media – Engagement Tools

Tools for Community Development (SCDC – VOiCE?)

Leading Through Change – Education Scotland

Health Issues in the Community

CLD Plans – preparation & reporting (invitation to Northern Alliance)

Corporate Parenting & Care Experience.

CLD Standards Council

Leadership & Management

Adult Literacies – practice sharing

ESOL – practice sharing

Youth Voice & Empowerment

Well being – social isolation in communities

Well-being – support for CLD staff