West CLD Alliance – Action Note 25th August

1. **Note of the last meeting (any actions that we can progress)**

CLD standards report was completed by Kirsty Anderson & Dominique Carlisle-Kitz. Kirsty advised that the grant has been confirmed for this year but she’s not signed it yet and returned to CLD Standards Council.

Request from the group that notes of the West Partnership meeting are shared. This is the group of CLD Managers who link into the Families & Communities Workstream of the West Regional Improvement Collaborative and the CLD Managers Scotland group.

1. **Practitioner support** – this is a follow up to a discussion at West Partnership meeting

John will share the programme of national blethers which can be registered for through Education Scotland. Usually delivered on Teams or Google Meet. John provided a ‘how to’ for Google meet.

Video on how to use Google Meet: <https://www.bing.com/videos/search?view=detail&mid=CFEF265EC54EF5C8B0B1CFEF265EC54EF5C8B0B1&shtp=GetUrl&shid=b6ba4f3b-5de5-40bf-a17c-1229ecd8eca0&form=VDSHOT&shth=OSH.TL9SxLNELzjEw3zterTLvw>

Agreed that practitioner sessions are a good idea. John Galt, Laura McIntosh, Hazel Lindsay and Joan McVicar to plan 2 practitioner sessions, at least one by October 2020. There are informal and a mix of practice examples with others sharing their experiences. Suggest topics were:

* Recovery
* Digital engagement
* [Risks assessment for recovery
* Remote learning - engagement and motivation for adult learners/all learners
* Engaging with young people/adult learners while venues are closed.
* locality Planning and engagement in this current climate
* relevant to all learners

It was agreed that there should be a mix of themed sessions e.g. youth work and cross sector e.g. digital engagement. The group will work out which ones will be themes and which cross-sector,

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It was also noted that CLD staff require skills to use platforms and engage in social media e.g. Facebook etc. There was some discussion on who to approach for this . YMCA Paisley and SCVO Digital Champions Training were suggested.

Jennifer Nicol can to help out for any remote learning for adult sessions.

Hazel Lindsya is putting together information sessions on ZOOM to help practitioners get on it and use it and is happy to opne out to all.  Hazel to send details to the group.

If anyone else would like to be involved in the practitioner session group, contact John Galt by **Friday 4th September**.

Discussion re the various platforms authorities are using. Zoom, Teams, Webex and Google Meet are the most popular. Zoom and Webex may be best for learning as their functionality allows breakout rooms. May not be possible to have one agreed platform that we are all using.

It was noted that there are still challenges with staff having access to the kit they need to access online learning opportunities and we should consider a ‘blended’ approach.

1. **Team Development Survey** – prioritising 2-3 things we can plan to deliver in the next few months.

Agreed to ‘adopt’ the priority list that came out in the survey and work to build a calendar of events around this, using the template previously developed by Kirsty

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| Priority 1 |
| Learning Delivery online |
| Resilience & Mental Health |
| Online Safety |
| Digital Skills |
| Employability Support & Skills |

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| Priority 2 |
| Adult Literacies – practice sharing |
| Digital Resources to deliver CLD |
| Social Media Engagement Tools |
| Well-being – Social Isolation |

Hazel and Andrea will pull together a template plan based on the workforce survey.  We'll ask members to help populate to give us a calendar of learning events. This will then be sent to the CLD Standards Council to confirm how the grant will be spent this year.

1. **Meeting Schedule** – when and how should we meet over the next few months?

Kirsty Anderson is taking a step back as chair and support to the group. Joan McVicar will chair meetings, Andrea will provide secretariat. At the last meeting it was agreed that management of the budget should sit with one authority but with two named officers. Isobel will confirm if Renfrewshire are still able to do this.

Agreed that the meeting schedule should be every 8 weeks between now and the end of March 2021. Andrea will send out date.