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| **Course** | GGH46: Supporting Adult Literacies Learning  |
| **Unit** | H3P6 33 Delivering and Developing Adult Literacies Learning  |
| **Assignment**  | 1(of 2): Practice Based Assignment |
| **Candidate name** |  |
| **PART A :** Deliver a learning session to at least one adult Literacies Learner |
| **Witness’s name** |  |
| **Placement venue** |  |
| **Observation date** |  |
| **Criteria** | **Achieved** **Yes/No** | **Comments** |
| 1 | Has the candidate delivered a learning session that is relevant to the learner’s goals? |  |  |
| 2 | Setting realistic, appropriate short and long term goals |  |  |
| 3 | Has the candidate delivered a learning session that is at an appropriate level to challenge the learner but is achievable? |  |  |
| 4 | Has the candidate used their communication skills effectively? For example: the use of active listening techniques and appropriate body language. |  |  |
| 5 | Is it evident that the learning session has been planned innegotiation with the adult literacies learner(s)? |  |  |
| 6 | Has the candidate made use of appropriate learning styles during the session? |  |  |
| 7 | Has the candidate incorporated the learner’s past experience and existing knowledge, skills and understanding into the session? |  |  |
| 8 | Is the learning session relevant to the learner’s everyday life and individual goals? |  |  |
| 9 | Has the candidate provided constructive feedback and encouraged the learner to evaluate the session? |  |  |
| **PART B:** Submit the following paperwork to demonstrate that you are supporting the cycle of learning**:** |
| **Paperwork Checklist (Candidate to complete)** |
| **Criteria** | **Evidence/ref number** | **Achieved Yes/No**  | **Comments**  |
| The Session plan for the observed learning session that takes into account the learners everyday life, practices and current learning goals |  |  |  |
| A copy of the adult literacies learner’s ILP |  |  |  |
| The record of work that demonstrates that (1) it was negotiated with the learner, (2) records the learning. (3) evaluates the session and identified next steps |  |  |  |
| A copy of the learning materials used during the observed session. |  |  |  |
|  **Feedback for Part A and B** |
|  |
| **I can confirm that I have observed the above named candidate during their observed practice session within an Adult Literacies group** |
| **Witness’s signature**  |  | **Date** |  |
| **Candidate signature**  |  | **Date** |  |
| **PART C**Write a short reflective account of 200 words (+/-10%) describing what you would take into consideration when working with small groups of learners working towards common goals. The candidate can draw on experience from their placement. ( NB if the paperwork submitted for part B relates to a small group session then part C is not required. |
| **Word count 200 (+/- 10%)** |  |
| **Achieved yes/no** |  |
| **Feedback** |
|  |
| **Overall Feedback for Assignment 1** (to be completed once the candidate has completed parts A,B and C) |
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| **Assessors’ signature**  |  | **Date** |  |
| **Candidate signature**  |  | **Date** |  |
| **Internal verifier signature**  |  | **Date** |  |